

rSchoolToday Activity Registration

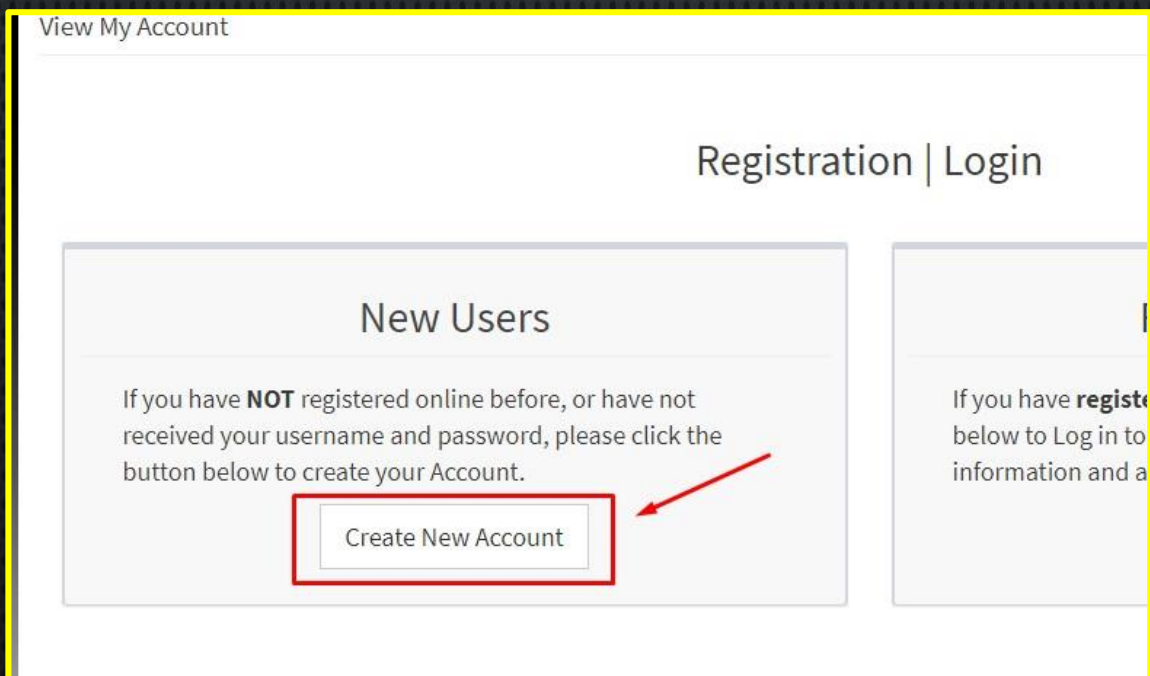
Sleepy Eye High School

QUICK START GUIDE FOR PARENTS

1. Click the “**Athletic Team Registration**” icon on the homepage.



2. For new user, click the “**Create New Account**” button . **NOTE:** If you previously have an account and wants to add another student, login to your account then add the student. **DO NOT** create another account.



3. Enter your first name, last name, **VALID email address**, desired username and password. Then, click “**Sign Up**” button.

Sign Up

Create New Account [I already have an account](#)

Parent/Guardian First Name*	John
Parent/Guardian Last Name*	Smith
Username*	jsmith
Password*
Email*	jsmith@email.com

Sign Up

4. A message will be sent to your email. Click the link provided to activate your account. **NOTE:** You can only try it once. If you try it again on a different device, you will get an error message.

Hello John,

Your account has been created and must be activated before you can use it.
To activate the account, please click on the following link or copy-paste it in your browser.

<https://sleepyehs-ar.schooltoday.com/oar/activation/MzE3Nzc5MC43Nzc5MTYwMCAxNTk3NzUyNzc4>

Regards,

Cory Haala
Activities Director
Sleepy Eye HS Online Registration
Email: cory.haala@sleepyeye.mntm.org
Phone: 507-794-2230

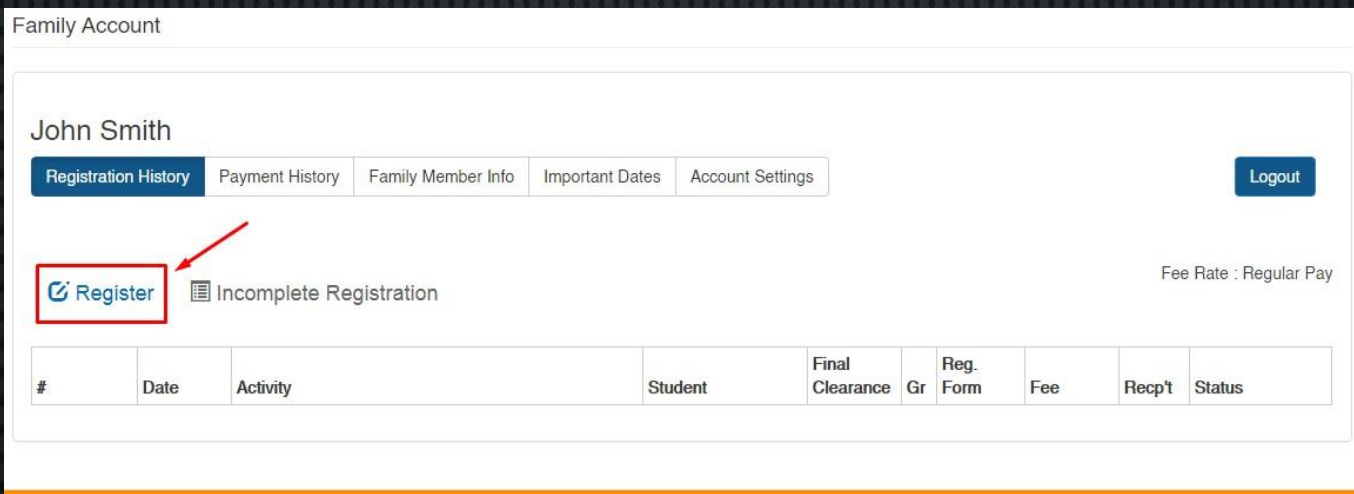


5. You will be routed to a confirmation page that your account had been confirmed. Click the “click here” to go to your family account.



The screenshot shows the Sleepy Eye High School website header with a logo of a Native American figure. Below the header, a white box contains the text: "Congratulations! We have successfully confirmed your account. Please [click here](#) to go to your account page." The "click here" text is enclosed in a red rectangular box. At the bottom of the page, there are links for "Admin Login", "Powered by rSchoolToday Activity Registration", "Policies", and copyright information for 2020.

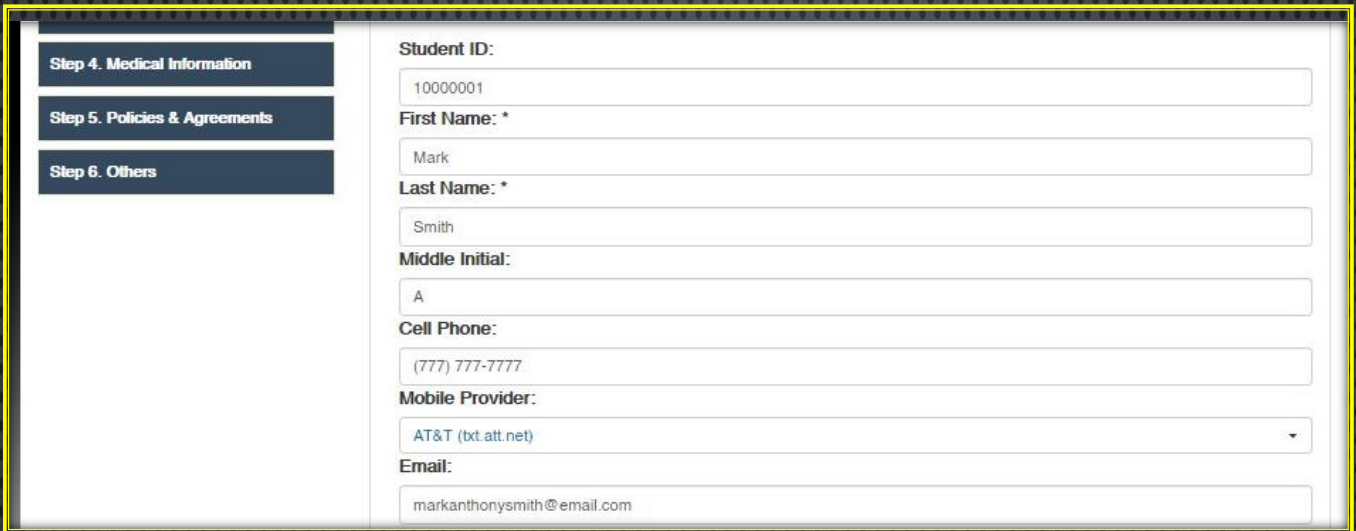
6. To register your child, click the “Register” link (with blue paper and pencil icon). The registration form will pull up once clicked.



The screenshot displays the "Family Account" page for John Smith. It features a navigation menu with buttons for "Registration History", "Payment History", "Family Member Info", "Important Dates", and "Account Settings", along with a "Logout" button. A red arrow points to the "Register" button, which includes a blue paper and pencil icon. Next to it is a link for "Incomplete Registration". The "Fee Rate" is listed as "Regular Pay". Below this is a table with the following columns: #, Date, Activity, Student, Final Clearance, Gr, Reg. Form, Fee, Recp't, and Status.

#	Date	Activity	Student	Final Clearance	Gr	Reg. Form	Fee	Recp't	Status
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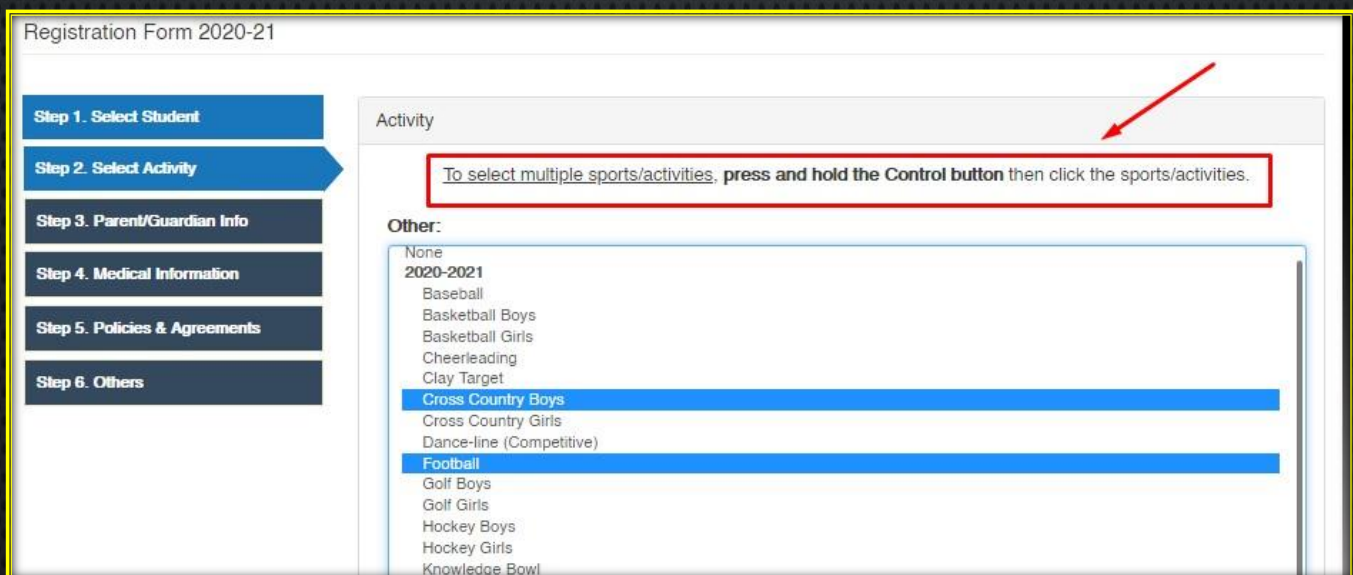
7. Fill out the registration form. On the bottom of the page, click “Next” button.



The screenshot shows a registration form with a sidebar on the left containing six steps: Step 4. Medical Information, Step 5. Policies & Agreements, and Step 6. Others. The main form area contains the following fields:

- Student ID:** 10000001
- First Name: *** Mark
- Last Name: *** Smith
- Middle Initial:** A
- Cell Phone:** (777) 777-7777
- Mobile Provider:** AT&T (txt.att.net)
- Email:** markanthonysmith@email.com

8. To select multiple sports/activities, PRESS and HOLD the Control button then click the sports to select. Once done, click the “Next” button at the bottom of the page.



The screenshot shows a registration form titled "Registration Form 2020-21" with a sidebar on the left containing six steps: Step 1. Select Student, Step 2. Select Activity, Step 3. Parent/Guardian Info, Step 4. Medical Information, Step 5. Policies & Agreements, and Step 6. Others. The main form area contains the following fields:

- Activity:** A red box highlights the text: "To select multiple sports/activities, press and hold the Control button then click the sports/activities." A red arrow points to the "Activity" label above this box.
- Other:** A list of activities is shown, with "Cross Country Boys" and "Football" highlighted in blue. The list includes: None, 2020-2021, Baseball, Basketball Boys, Basketball Girls, Cheerleading, Clay Target, Cross Country Boys, Cross Country Girls, Dance-line (Competitive), Football, Golf Boys, Golf Girls, Hockey Boys, Hockey Girls, and Knowledge Bowl.

9. Fill out the rest of the information needed in the registration form. On the bottom of the last page, click “Next” button.

Additional information regarding Activity Participation and COVID can be found at:

- health.state.mn.us/diseases/coronavirus/sportsguide.pdf,
- health.state.mn.us/diseases/coronavirus/schools/k12planguide.pdf
- www.mshsl.org
- www.nfhs.org

Member of the National Federation of State High School Associations

ELECTRONIC SIGNATURE AGREEMENT

By typing my full name in the box below, I am signing this Agreement electronically. I agree my electronic signature is the legal equivalent of my manual signature on this Agreement. I consent to be legally bound by this Agreement's terms and conditions.

Student/Athlete's Electronic Signature: *

Mark Anthony Smith

Parents/Guardian's Electronic Signature: *

John Smith

< Previous Page **Next >>** Save and Finish Later

10. On the checkout page, review the sports / activities, then click the “Submit” button.

FAMILY ACCOUNT LOGIN

You are logged-in as *jsmith* in this form.

Click the Submit button below to complete the registration

REGISTRATION DETAIL

Smith, Mark	Activity Name Cross Country Boys Football
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<< Previous **Submit**

Back to Account Logout

11. Once submitted, you will see the thank you message. Click **“View Account”**.

Once you are done, do not forget to click the **“Logout”** button.

AR Checkout Page

Thank you. We have received your submitted form.

Here's your Registration Payment Detail

Smith, Mark	Activity Name Cross Country Boys Football
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[Print this Form](#) [View My Account](#)